BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 14th September 2026 at Barrow Village Hall

Meeting started 7.30pm

Present: Cllr Paul Rossington (PR) (Chair), Cllr Sandra Smith (SS), Cllr Julia Tillotson (JT),(Vice Chair) Cllr John Okell (JO), Cllr Stephen Wales (SW), Cllr David Rimell (DR)
In attendance: T Whitlow -Clerk (TW) 2 Members of the Public (MOP)

26/62 Apologies: None

26/63 Declarations of Interest: None

26/64 Public Participation:
1MOP in attendance to discuss the BPPFF lease. (agenda item).
1 MOP in attendance to discuss the ACV and Highways issues– (agenda items).

26/65 Minutes:
The minutes of the Parish Council meeting on 13 July 2026 were approved and signed by the Chair.

26/66 Matters Arising:
Wooden posts around the pump. **TW** to obtain quotes for the replacement.
Tree sign on Manor Park. **SS & JT** to liaise with the history group

26/67 Co-option:
No MOP's have come forward

26/68 Accounts/Financial:
1. **Monies received & payments ratified/approved**
   Payment & receipt schedule 26.08.26 Approved & signed See Appendix 1
2. **Bank reconciliation** at 26.08.26 approved & signed.
3. **Noted:** NALC pay-scales for 2026/27 has now been agreed. Clerks pay to be adjusted accordingly, with back pay to 01.04.26 added to the September payroll.

26/69 Clerks Report:
1. External Audit completed, following queries on staffing over the last 2 years, clerk does not do the payroll, so information not to hand. 4 hours taken, overtime claimed, plus 2.5hours for other items. Approved. Completion of External Audit to be uploaded to the website.
2. CWAC Open Spaces Funding. Potential for the PC to be able to claim from several funding resources if the Barrowmore planning application is approved. To be followed up if the planning application is approved.
3. Unreadable water meter at the Pavilion has been reported, awaiting action from Castle Water.

26/70 Planning:
1. **Planning applications received from LPA since the last meeting or comments ratified:**

   - **26/02076/OUT -** Barrowmore Ltd Barnhouse Lane Barrow Chester CH3 7JA Proposal: Outline application for up to 25 dwellings (All matters reserved apart from access) **Reviewed** via delegated authority – comments submitted to support the application as per the pending Neighbourhood Plan
   - **26/02389/FUL** 13 Lansdowne Road Barrow Chester CH3 8EL Proposal: Single storey outbuilding comprising carport /storage/ garage. **Reviewed** via delegated authority – No comments
2. **Planning decisions notified from LPA since last meeting:**

- **25/03956/FUL** Grange Farm Barnhouse Lane Barrow Chester CH3 7JY Proposal: Conversion of barn to ancillary accommodation. **Approved.**
- **26/00095/FUL** The Grange Warrington Road Mickle Trafford Chester CH2 4EB Proposal: Floodplain enhancements to wetland mosaic and coastal flood plain grazing marsh**. Approved.**
- **26/01257/FUL** Barn Owl Farm Barnhouse Lane Barrow. Proposal: Single-storey rear extension with terrace balcony above. **Approved.**

26/71 Highways:
Mop present to discuss the amount of silt/soil build up against verges/walls/footpaths with a large amount of vegetation now growing in it. **TW** to contact Highways to request road sweeper.

26/72 Pavilion & Playing Field (BPPFF)
1. PR and a BPPFF trustee are continuing to work on the lease, trustee has contacted 2 solicitors, **TW** to contact a third for quotes for the new lease.
2. Garden design received and circulated to both PC and BPPFF. The cost at present is too high to consider. Review with budget and obtain further quotes.

26/73 Neighbourhood Plan:
JT is continuing to work on completing this.

26/74 Village Maintenance:
Quotes still to be obtained for strimming & hedge cutting. The works required are either too big or too small for contractors contacted. **TW** to continue to obtain quotes for works.

26/75 Tree Works:
Following tree survey and the first works carried out it was **Resolved** to complete the works to Normans Wood and the playing fields, based on the quotes received in March (which may have increased slightly) of £3600, both for the safety of the public and to maintain the trees.

26/76 Policy Review:
1. Co-option, Complaints, IT, Freedom of Information, Document Retention, Grievance, Discipline, Dignity at Work, Equality & Diversity, H&S, Data Protection, Zero Tolerance Policies were reviewed with no amendments.
2. Publication Scheme reviewed. One amendment to cost of supplying printed material amended.
3. Email Policy deferred to October meeting.
4. The system in place is to have a Policy Review Schedule, which is updated each time policy reviews take place, this removes to need to update individual policies, unless amendments are made. **Resolved** to continue using this method.

26/77 Domain Name:
The PC considered changing over to the already secured gov.uk domain, but feel as no issues with present domain, this would just create more work. Review annually or sooner if legislation changes dictate.

26/78 Christmas Tree Event:
JT had reached out to various community groups to set a date, but nothing confirmed.
TW to contact ward councillors for a possible grant towards Christmas activities. **PR** to contact Chumpers re the possibility of a donated tree again this year. If not, TW advised, cost of a Christmas tree @£300-£350

26/79 White Horse ACV:
Following the recent closure of White Horse Inn the owners have decided that they wish to sell the property. The Parish Council registered the pub as an Asset of Community Value which means that there is an initial period during which a community group can initiate a moratorium during which the property cannot be sold. The deadline to start this moratorium expires on 19 October. The Parish Council is aware that there is a proposal

from individuals in the village to acquire the pub and reopen it in the near future. As a result, the Parish Council does not intend to take any further action.

26/80 Next Agenda items:
Xmas Activities, Email policy, Maintenance quotes.

26/81 Date of Next Meeting: Monday 12th October 2026 at the Village Hall 7pm

Meeting closed at 9pm

Signed…… Date……

Appendix 1.

Barrow Parish Council Receipts & Payment Schedule

	Meeting date:	14/09/2026
Receipts since the last meeting:		
Donation	Bridge works	£6,500.00
BPPFF	Reimburse costs	£297.46
Footpaths	Book sales	£24.00
		£6,821.46
Payments ratified/for approval:		
Autela	Payroll services	£76.80
Waterplus	allotments	£19.99
Chip Hosting	website	£135.00
Hannah Hughes	Pavilion garden design	£216.00
T Whitlow	WFH x 2	£52.00
Dee fire	Pavilion inspection	£282.00
T Whitlow	Expenses July-Aug	£66.97
Linux	email hosting	£57.46
Netnerd	gov.uk domain	£24.00
		£930.22