

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 13th July 2026 at Barrow Village Hall

2025-26

Meeting started 7.30pm

	Present: Cllr Julia Tillotson (JT),(Chair) Cllr John Okell (JR),(8pm), Cllr Stephen Wales (SW), Cllr D Rimell (DR) In attendance: 3 Member of the public (MOP) Absent: T Whitlow – Clerk (TW)	
26/42	Apologies for Absence were received from: Cllr Paul Rossington (PR), Cllr Sandra Smith (SS),	
26/43	Declarations of Members’ Interests: None	
26/44	Public Participation: 1 MOP of public present for update on the footbridge. (26/38) 2 MOP’s present to discuss the state of the overgrown footpaths in the parish (see.....) and the none clearing of the gulleys, despite Barrow being in a flood area. TW to follow up. MOP’s also advised to report to CWAC.	
26/45	Approval of Minutes: The minutes of the Parish Council meeting on 8 June 2026 were approved and signed by the Chair.	
26/46	Matters Arising: (unless an agenda item). None not covered as an agenda item.	
26/47	Co-option: No further action.	
26/48	Accounts /Finance: 1. Monies received & payments ratified/approved Payment & receipt schedule 30.06.26 Approved & signed See Appendix 1 2. Bank reconciliation at 30.06.26 approved & signed. See Appendix 2 3. 1st quarter Outturn 1st quarter outturn reviewed & approved.	
26/49	Clerks Report: None that is not an agenda item	
26/50	Planning: 1. Planning applications received since the last meeting or comments ratified: 26/01706/FUL 11 Manor Park Barrow Chester CH3 7LH Proposal: Erection of front infill extension, removal of side conservatory, alterations to the existing roof including the addition of skylights, alterations to and replacement of windows and doors and render and cladding to external elevations. Reviewed. Resolved No comment 26/01917/FUL 5 Lansdowne Road Barrow Chester CH3 8EL Proposal: New pitched roof with gable walls to replace existing flat roof. Existing chimneys to be altered to suit. Reviewed. Resolved No comment 26/01836/S73 The Foxcote Station Lane Barrow Chester CH3 7JN Proposal: Conversion of existing building to a single residential dwelling including extensions and alterations	

	including a detached garage and boundary treatments. Variation to condition 2 of planning permission 24/03061/FUL. (alteration to proposed drawings- removal of chimney breasts) Reviewed. Resolved No comment 2. Planning decisions notified since last meeting: No decisions notified.	
26/51	Highways: TW to obtain quotes for the cutting of the Jubilee footpath. TW to obtain quotes for the cutting of the hedge at the allotments against the footpath. Quote to be obtained for clearing the Millenium footpath	TW TW
26/52	Pavilion & Playing Field (BPPFF) 1. To receive an update from the BPPFF: PR & BPPFF member have had a meeting with the co-ordinator. 2. Pavilion Garden: Site meeting to take place between the BPPFF and JT to discuss the garden design. JT to feed back to council. 3. A low-level carpark light post has been damaged.	JT
26/53	Neighbourhood Plan: Survey responses are coming in. These will be collated before the end of the month. Next stage is to write the report.	
26/54	Footpath Bridge: Bridge replacement has now been completed. A report photo's added to the website. Grateful thanks given to the benefactor for the financial contribution to the PC to enable this work to go ahead, and to the contractor, James Marrs, for carrying out the work. The bridge is now the responsibility of the PC, with no onus on the benefactor or the land owner. TW has incurred 5 hours overtime, agreed at the point the PC took the bridge project forward.	
26/55	Tree Works: All approved tree work has now been completed. TW to collate the remaining trees from the survey requiring minor works for discussion at the next meeting.	
26/56	Internal Auditor 2026-27: Following using the same internal auditor for over 5 years it was Resolved to change internal auditor to Sue Lily for the 2026-27 audit at a cost of £60.00	
26/57	War Memorial: Resolved to move the annual £100 to Ear Marked Reserves for any maintenance. Balance now stands at £3269.	
26/58	Barrow News: Resolved to contribute the annual sum of £500 to the Barrow News. TW to make enquiries on the finances of the Barrow News to ensure this is an adequate contribution.	
26/59	Part B – confidential. Resolved to take staffing to part B	
26/60	Staffing: 1. Resolved to pay the clerk a work from home allowance (WFH) of £6 per week, following changes from HMRC.	

	2. Noted variance to payroll for pavilion staff as member of staff has carried out repair work to play equipment. BPPFF to be invoiced for this amount.	
26/61	Items for Next Meeting: Policy review. Tree survey report. Quotes for hedges and mowing. Allotment fence.	
26/62	Date of next meeting: Monday 14 th September, at 7.30pm at the Village Hall.	

The meeting closed at 8.35pm

Signed:

Date:

Appendix 1

Barrow Parish Council Receipts & Payment Schedule			
	Meeting date:	13/07/2026	
<u>Receipts since the last meeting:</u>			
	Allotments	Allotment rent	£298.00
	Barclays	Interest	£130.07
	Footpaths	Book sales	£12.00
			£440.07
<u>Payments ratified/for approval:</u>			
R	Waterplus	Allotment water	£19.99
R	ICO	Annual payment	£47.00
R	Frodsham Tree So	Tree works Inv 2120	£1,944.00
R	Frodsham Tree so	Tree Works inv 2130	£3,708.00
R	Village Hall	Meeting hire	£72.00
R	SJC	Internal Audit	£258.00
R	TST	Domain name	£33.60
R	MOP	Plants	£9.00
R	James Marrs	Bridge works invoice	£6,500.00
A	T Whitlow	Expenses May-June	£49.81
			£12,641.40

Appendix 2

BANK RECONCILIATION	30.06.26
Barclays Current Account	£885.01
Deposit Account	£56,615.71
TOTAL	<u>£57,500.72</u>
CASH BOOK	
B/F Barclays Current Account	£523.29
B/F Barclays Deposit Account	£31,185.64
Total B/F 01/04/26	<u>£31,708.93</u>
Receipts to date	£38,440.69
Expenditure to date	£12,648.90
BALANCE	<u>£57,500.72</u>