

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 13th April 2026 at Barrow Village Hall

2025-26

Meeting started 7.30pm

	<p>Present: Cllr Paul Rossington (PR) (Chair), Cllr D Rimell (DR), Cllr John Okell (JR), Cllr Julia Tillotson (JT), Cllr Sandra Smith (SS) Cllr Stephen Whales (SW) following Co-option</p> <p>In attendance: T Whitlow – Clerk (TW) 2 Member of the public (MOP)</p>	
25/190	<p>Apologies for Absence were received from:</p> <p>None</p>	
25/191	<p>Declarations of Members' Interests:</p> <p>None</p>	
25/192	<p>Public Participation:</p> <p>2 MOP of public present to discuss a planning application. See 25/198</p>	
25/193	<p>Approval of Minutes:</p> <p>The minutes of the Parish Council meeting on 9th March 2026 were approved and signed by the Chair.</p>	
25/194	<p>Co-option:</p> <p>Agenda item brought forward.</p> <p>Stephen Whales present for consideration of co-option. Proposed PR, seconded JT. Voted unanimously.</p> <p>Acceptance of Office paperwork signed.</p> <p>Clerk to set up email account and forward all other necessary documents.</p>	
25/195	<p>Matters Arising: (unless an agenda item).</p> <p>None not covered as an agenda item.</p>	
25/196	<p>Accounts /Finance:</p> <ol style="list-style-type: none"> 1. Monies received & payments ratified/approved Payment & receipt schedule 13.04.26 Approved & signed See Appendix 1 2. Bank reconciliation at 31.03.26 approved & signed. See Appendix 2 3. To note all year end paperwork is complete, will be submitted to the auditor this week. All year end documents have been uploaded to the website. <p>Staff overtime hours agreed. To be added to the April payroll.</p>	
25/197	<p>Clerks Report:</p> <p>Clerk has used a new auditor this year for other councils, they appear very thorough, audit done remotely via website, cutting down clerks time. To add to agenda next month for future use, also best practice to change auditors periodically.</p> <p>Payroll company have made a couple of errors last month. Too late to change company now, will add to January 2027 agenda.</p>	
25/198	<p>Planning:</p> <ol style="list-style-type: none"> 1. Planning applications received since the last meeting or comments ratified: 26/00441/S73 Four Trees Station Lane Barrow Chester CH3 7JW Proposal: Demolition of existing dwelling and erection of new replacement dwelling. This application is to vary condition 2 (approved plans) and 3 (materials) of planning permission 23/01764/FUL. Reviewed. Resolved to comment to LPA on: use of Cotswold Stone, change from 4 beds to 6 beds, new second entrance, increase in volume due to 	

	<p>cellar. Also to comment that the mobile home (allowed whilst work is taking place) is no longer mobile as is at ground level with decking around it and connected to septic tank.</p> <p>26/00983/PDQ Agricultural Store At Broomhill Farm Barnhouse Lane Barrow Chester CH3 7LA Conversion of agricultural store into one dwelling. Reviewed. Resolved No comment</p> <p>2. Planning decisions notified since last meeting: No decisions notified.</p>	
25/199	<p>Highways: Highway issues. None noted</p>	
25/200	<p>Pavilion & Playing Field (BPPFF)</p> <ol style="list-style-type: none"> To receive an update from the BPPFF: No general updates received. Lease: PR & a trustee from the BPPFF continue to work on the new lease. Pavilion Garden: following discussions and quotes it was Resolved to accept a quote Hannah Loise Garden Design, of £720 for a garden design at the Pavilion. TW advised that contractor quotes for the actual work would still be required. JT to follow up 	JT
25/201	<p>Neighbourhood Plan: Last meeting 10th April where the results of the consultation on housing sites were discussed. This needs to be formalised by a questionnaire to go in the Barrow News. All members are writing up their sections and legal framework is being considered. Next meeting 21.04.26</p>	
25/202	<p>Footpath Bridge: Following correspondence from the footpath group and the benefactor it was Resolved for TW to take this project forward. TW to contact the footpath group, the landowner, the benefactor and the contractor.</p>	TW
25/203	<p>Tree Survey: Contractor has put in a planning application for the reduction of 5 trees. Work will be completed after approval/6 weeks. TW discussed trees on the report which require removal of dead branches. TW to recirculate the tree survey.</p>	TW
25/204	<p>Clerks Computer: Clerks computer is @6 years old and too small (physical size). Resolved to purchase new laptop up to £600 plus anti-virus. Actual computer to be confirmed with PR before purchase.</p>	
25/205	<p>Annual Parish Meeting: Resolved for the PC not to call an APM, it is not a legal requirement of the PC, any resident can do this.</p>	
25/206	<p>Items for Next Meeting: Pavilion lease. Footpath Bridge update. Tree works update. AGAR</p>	
25/207	<p>Date of next meeting: Monday 13th April 2026, the Annual Meeting of the Parish Council at 7.00pm at the village Hall.</p>	

The meeting closed at 9.00pm

Signed:

Date:

Appendix 1

Barrow Parish Council Receipts & Payment Schedule		
Meeting date:		13/04/2026
<u>Receipts since the last meeting:</u>		
Barclays	Bank Interest	£83.45
BPPFF	contribution to fireworks	£1,200.00
		£1,283.45
<u>Payments ratified/for approval:</u>		
ChALC	Membership	£316.00
Autela	Payroll company	£102.00
Prism	Water cylinder - Pavilion	£840.00
		£1,258.00

Appendix 2

BANK RECONCILIATION	31.03.26
Barclays Current Account	£523.29
Deposit Account	£31,185.64
Uncleared Items	0.00
TOTAL	<u>£31,708.93</u>
<u>CASH BOOK</u>	
B/F Barclays Current Account	£1,337.75
B/F Barclays Deposit Account	£37,104.90
Total B/F 01/04/25	<u>£38,442.65</u>
Receipts to date	£34,613.86
Expenditure to date	£41,347.58
BALANCE	<u>£31,708.93</u>