

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 10th November 2025 at Barrow Village Hall

2025-26

Meeting started 7.30pm

	<p>Present: Cllr Paul Rossington (PR) (Chair), Cllr D Rimell (DR), Cllr John Okell (JR), Cllr Julia Tillotson (JT),</p> <p>In attendance: T Whitlow – Clerk (TW) 1 Member of the public (MOP)</p>	
25/101	<p>Apologies for Absence were received from:</p> <p>None</p>	
25/102	<p>Declarations of Members’ Interests:</p> <p>None</p>	
25/103	<p>Public Participation:</p> <p>MOP present to discuss the implications of the rotten bridge on the sunken path on Health & Safety grounds.</p> <p>Agreed bridge to be taken down and signage for ‘footpath closed’ to be placed at entrances to the path.</p> <p>MOP queried which noticeboard the agenda is placed on, confirmed noticeboard in the bus shelter. Minutes and agenda had been uploaded too the website but unfortunately this had not been correctly updated until MOP advised they couldn’t find them. Clerk to ensure displayed correctly.</p> <p>Clerk advised meeting was legally summonsed as agendas only need to be on notice board, website is best practice.</p>	
25/104	<p>Approval of Minutes:</p> <p>The minutes of the Parish Council meeting on 13 October 2025 were approved and signed by the Chair.</p>	
25/105	<p>Matters Arising: (unless an agenda item).</p> <p>Tree survey has been delayed until 14/15 November.</p> <p>CWAC have been to pollard some of the trees in Normans Wood.</p>	
25/106	<p>Co-option:</p> <p>No MOP’s have come forward to fill the current vacancies.</p> <p>It is now imperative that the parish council co-opt further council members. If no one is co-opted to the PC they are becoming increasing close to not being able to hold meetings, as 3 present at a meeting is the minimum number.</p> <p>If the numbers drop below 3 CWAC will step in to run the parish council and the local voice will be lost.</p> <p>Remaining members of the parish council to encourage residents to consider becoming a parish councillor</p> <p>The vacancy has been added to the Barrow News, Facebook & the website. TW to add again.</p>	TW
25/107	<p>Planning:</p> <p>Planning applications received since the last meeting or comments ratified:</p> <p>25/02476/FUL Land at Barnhouse Lane Mouldsworth Chester Proposal: Creation of an area of hardstanding and the widening of the existing access gate. – Reviewed Resolved to comment that the PC see no agricultural necessity for hardstanding in the greenbelt.</p> <p>Planning decisions notified since last meeting:</p> <p>None</p>	

25/108	Accounts /Finance: 1. Bank reconciliation at 31.10.25 approved & signed. See Appendix 1 2. Monies received & payments ratified/approved Approved & signed See Appendix 2	
25/109	Clerks Report: None that is not an agenda item.	
25/110	Allotment Fences: Allotment fences – has been difficult to arrange a site visit – deferred until February, as low on councillors to commit time from now until mid-January.	
25/111	Highways: Highway issues. Residents are reminded to use the CWAC report it app for potholes and overgrown hedges. Hedges: Residents are reminded to cut back overgrown hedges. Verges: TW to contact highways re the mowing outside of the 30 mph. Footpaths: TW to contract the regular contractor for a quote on cutting the Millennium path.	
25/112	Working Groups & Sub Committees – updates: Flood Group: The parish council do not now have any Flood Group councillor representatives, as both previous councillors working on this are no longer on the parish council. Footpaths Group: No update received.	
25/113	BPPFF – update: 1. To receive an update from the BPPFF: Playground funding on-going. Fireworks event was well attended. Lease discussed, as more time is required on it to enable the BPPFF to apply for funding. TW to write a letter of intent to the BPPFF. Lease to added to next agenda. 2. Pavilion Co-ordinator TW to advertise the position on Facebook and in the Barrow News. Resolved Job description to be discussed under Part B 3. Staff hours – Resolved to move to Part B (confidential)	TW
25/114	Neighbourhood Development Plan: There is another open meeting tomorrow.	
25/115	Domain Name: Deferred until January.	
25/116	Internal Auditor: Resolved TW to obtain quotes from 3 Internal Auditors for the December meeting.	TW
25/117	Budget 2026-27: Reviewed – comments noted. TW & PR to work on amendments for the December meeting.	TW PR
25/118	Items for Next Meeting: 2nd pass budget. Pavilion Garden quotes. Pavilion lease quotes.	
25/119	Date of next meeting: Monday 8 th December 2025 at 7.30pm	
25/120	Staffing:	

	<ol style="list-style-type: none"> 1. Resolved to take to part B – confidential – public & press excluded. 2. PR had conducted clerks appraisal. Resolved that the SCP scale be increased by 3 points. 3. Pavilion staff hours to remain the same. Overtime to date to be paid. Job description for Pavilion coordinator discussed. JO to discuss with BPPFF 	
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The meeting closed at 9.05pm

Signed:

Date:

Appendix 1

BANK RECONCILIATION	31.10.25
Barclays Current Account	£1,222.45
Deposit Account	£36,178.17
Uncleared Items	0.00
TOTAL	<u>£37,400.62</u>
<u>CASH BOOK</u>	
B/F Barclays Current Account	£1,337.75
B/F Barclays Deposit Account	£37,104.90
Total B/F 01/04/25	<u>£38,442.65</u>
Receipts to date	£31,094.27
Expenditure to date	<u>£32,136.30</u>
BALANCE	<u>£37,400.62</u>

Appendix 2

Barrow Parish Council Receipts & Payment Schedule	
Meeting date:	10/11/2025
<u>Receipts since the last meeting:</u>	
Members budget - christmas	£125.00
	<u>£125.00</u>
<u>Payments ratified/for approval:</u>	
A Clerks expenses Sept-Oct	£46.28
	<u>£46.28</u>