

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 13th October 2025 at Barrow Village Hall

2025-26

Meeting started 7.30pm

	Present: Cllr Paul Rossington (PR) (Chair), Cllr D Cunningham (DC), Cllr D Rimell (DR), Cllr John Okell (JR), Cllr Julia Tillotson (JT), In attendance: T Whitlow – Clerk (TW)	
25/81	Apologies for Absence were received from: None	
25/82	Declarations of Members’ Interests: None	
25/83	Public Participation: None present.	
25/84	Approval of Minutes: The minutes of the Parish Council meeting on 8 September 2025 were approved and signed by the Chair.	
25/84	Matters Arising: (unless an agenda item). None	
25/85	Co-option: No MOP’s have come forward to fill the current vacancies. PR to attend the forthcoming NDP meetings to raise awareness. The vacancy has been added to the Barrow News, Facebook & the website. TW to add again.	PR TW
25/86	Planning: Planning applications received since the last meeting or comments ratified: 25/02737/FUL St Bartholomew’s Church Barrow Lane Barrow Chester CH3 7HW Proposal: Rebuilding of southern corner of the existing retaining wall. Reviewed. Resolved no comment. Planning decisions notified since last meeting: None	
25/87	Accounts /Finance: Bank reconciliation at 30.09.25 approved & signed. See Appendix 1 Monies received & payments ratified/approved Approved & signed See Appendix 2 - Cashbook and forecast Q2 approved and signed.	
25/88	Clerks Report: Pavilion entrance works have been completed, All councillors very pleased with the final work. Numerous MOP’s have made complimentary comments. Thanks were passed to the contractor, A Worral & Son, Helsby. for completing the work. Tree survey to be completed mid-November. VAT has been re-applied for as no payment received.	
25/89	Allotment Fences: TW has found another contractor willing to give a quote. JT also gave details of another possibility. TW to follow up. PR to do a site visit to ascertain the works required.	TW

25/90	Highways: Highway issues. Residents are reminded to use the CWAC report it app for potholes and overgrown hedges. Hedges: Residents are reminded to cut back overgrown hedges. Verges: TW to contact highways re the mowing outside of the 30 mph. Footpaths: TW to contract the regular contractor for a quote on cutting the Millennium path.	
25/91	Working Groups & Sub Committees – updates: Flood Group: DC has not managed to have a handover meeting with former councillor covering the flood group. Former councillor is happy to continue being the liaison between the PC and EA. TW to contact former councillor. Footpaths Group: DC had attended the last meeting, JT to check the files at the pavilion for any legal references to the bridge over the stream on the sunken path, as the bridge needs repairs, but is only a permissive pathway. TW to contact the footpath group.	TW JT TW
25/92	BPPFF – update: 1. To receive an update from the BPPFF: Playground funding on-going. 2. Meeting between PC & BPPFF – has taken place, to establish where the BPPFF are going with their short- and long-term goals. Kitchen plans are now moving forward. The garden area will be looked at again, JT to ask a consultant to design an area for use for all. to be discussed further at the next meeting.	JT
25/93	Neighbourhood Development Plan: Meeting tomorrow. Writing up all the necessary documents. Open days planned for November for consultations, of which prospective developers will be invited.	JT DC
25/94	Domain Name: With the government push on all councils having a gov.uk domain name TW has secured barrowparishcouncil.gov.uk for future use. Present one is paid for until July 26, to look at moving over to the .gov one well in advance of this to enable both to be used for a time for continuity. Domain name cost £24 per annum.	TW
25/96	Grant: The PC considered & Resolved to pay a grant to the resident group for an Advent Trail for Christmas of £200.	
25/97	New Policy: Document Retention Policy One amendments. Resolved to adopt with this amendment in place. TW to update the policy schedule and add to the website.	TW
25/98	Pavilion Manager Role: Change title to Pavilion Co-Ordinator. Ads to be placed in the Barrow News and the village Facebook. DR to rewrite the job description.	DR
25/99	Items for Next Meeting: 1st pass budget. Pavilion Garden area. Clerks annual appraisal/pay review (Part B)	
25/100	Date of next meeting: Monday 10th November 2025 at 7.30pm	
Note	Resignation: Cllr David Cunningham resigned with immediate effect. It is now imperative that the parish council co-opt further council members. If no one is co-opted to the PC they are becoming increasing close to not being able to hold meetings, as 3 present at a meeting is the minimum number.	

	If the numbers drop below 3 CWAC will step in to run the parish council and the local voice will be lost. Remaining members of the parish council to encourage residents to consider becoming a parish councillor.	
--	--	--

The meeting closed at 9.05pm

Signed:

Date:

Appendix 1

Appendix 2

BANK RECONCILIATION			30.09.25	Barrow Parish Council Receipts & Payment Schedule		
Barclays Current Account			£1,556.75	Meeting date:		13/10/2025
Deposit Account			£56,178.17	<u>Receipts since the last meeting:</u>		
Uncleared Items			0.00	Footpath book sales		£32.00
TOTAL			<u>£57,734.92</u>	Bank interest		£199.21
<u>CASH BOOK</u>						<u>£231.21</u>
B/F Barclays Current Account			£1,337.75	<u>Payments ratified/for approval:</u>		
B/F Barclays Deposit Account			£37,104.90	R September payroll		£1,132.90
Total B/F 01/04/25			<u>£38,442.65</u>	R Linux - hosing		£57.46
Receipts to date			£30,969.27	R JKE - website balance		£338.00
Expenditure to date			£11,677.00	R A Worrall & son - Pavilion drive		£16,840.00
BALANCE			<u>£57,734.92</u>	R Village hall -room hire		£60.00
				R Refund MOP fireworks		£1,459.62
				R Barrow News - grant		£500.00
						<u>£20,387.98</u>