

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 22nd May 2023 at Barrow Village Hall

2023

Meeting started 7.30pm

Present	Cllr Paul Rossington (Chair)(PR) Cllr Janet Walsh (JW) Cllr Julia Tillotson (JT) Cllr John Okell (JO) Cllr David Cunningham (DC) Clerk – Tracey Whitlow (TW)	
23/1	Apologies for Absence were received from: Cllr Andy Porter Cllr Katie Jones	
23/2	Declarations of Members’ Interests - none	
23/3	Public Participation – none	
23/4	Approval of Minutes The circulated minutes of the Parish Council meeting on 13 th March 2023 were approved & signed by the Chair	
23/5	Matters Arising – If not covered by agenda item None	
23/6	Correspondence – Unless covered as an agenda item None	
23/7	Planning 1. 23/01006/FUL. Single storey front, side and rear extensions, raising of roof and addition of front and rear dormers to form new first floor accommodation, solar panels, creation of additional vehicular entrance way to property from highway. Resolved -No comment. 2. 23/01638/CAT Request for all Sycamore trees to be reduced to below the fence height. Request to take Hawthorns to fence height and to develop them as hedging. Resolved No comment.	
23/8	Accounts 1. March & April cashbook & bank reconciliation approved. 2. Agreed to amend the schedule of pre authorised payments for next months approval, as some figures are outdated. Payments ratified/approved & monies received. 3. April payroll ratified. 4. Chalc membership £292.30 ratified 5. Autela payroll invoice £70.21 ratified 6. Corkscrew hire – BBQ for coronation £138 ratified 7. May payroll approved.	

	<p>8. Barrow village hall – History group £54.00 9. Barrow village hall -PC meetings £72.00 10. Clerks expenses March & April £63.23 11. Allotment money received £84.00 12. Footpath booklet sales money received £45.00 13. Members budget (Coronation) received £166.50 14. Precept received £24,000</p> <p>Information: Invoice query: clarification required regarding electricity bill for Christmas lights, the invoice is correct, just the name on the invoice incorrect- to be resent.</p>	
23/9	Staffing Committee – After discussion it was resolved that there was no necessity to have a staffing committee.	
23/10	Pavilion Lease – Variation of lease – It has been noted that the lease does not allow the Pavilion to act as a business ie sell coffee etc. Resolved not to amend the lease due to the financial cost of this, but to issue a letter to BPPFF for a 12 month period to allow them to undertake activities in accordance with their constitution – Letter to be agreed at the June PC meeting.	
23/11	Pavilion Employee’s to fulfil the terms of the EU Leader Grant received. After initial thoughts of a Youth Leader this has been discounted as not viable. A Pop-Up coffee shop seems the most appropriate which would enable the PC to fulfil the terms of the grant and would enable the BPPFF to cover costs of overheads by selling drinks & snacks. PR to check on number of extra hours required to fulfil the grant.	PR
23/12	Asset Maintenance and Register 1. Notice boards -The PC are responsible for 4 notice boards within the parish, some of these are now requiring maintenance/replacement. The PC need to have at least one notice board for issue of legal documents, minutes and agenda’s. Discussed the need for 4 noticeboards. Agreed to ask the parish, via Barrow News if more than one notice board is required. 2. Wildflower Planting Grass Verges. The issue of the uncut grass verges was discussed, TW informed PC that CWAC have been operating a No Mow May, in many areas to help wildlife. TW to confirm with CWAC Highways their policy on mowing within the parish. PC to discuss the possibility of employing a contractor next year to cut the verges, this would have to be added to the precept. 3. Fire Safety. TW has received a 2 nd quote for the fire safety at the Pavilion, KJ awaiting a third quote, contractor to be decided on at the next meeting.	
23/13	Working Groups & Sub Committees - updates (1) Footpaths – No update (3) Flooding Working Group/Community Resilience Planning – No update	

23/14	BPPFF – Recent AGM was unattended by any members of the public. They are currently trying to organise talk groups, these will be advertised in the Barrow News	
23/15	Pavilion & Playing Field – 1. Entrance works: Now elections are over TW to investigate any grant available for this. 2. The pavilion lighting work is being undertaken this week. 3. Trees & Shrubs TW to contact AP to ask him to arrange for 2 more shrubs.	TW TW
23/16	Neighbourhood development Plan – Still awaiting details of the next funding round.	
23/17	Barrowmore: No update	
23/18	Items for Next Meeting Election of parish council representative to BPPFF. Year end accounts. AGAR. Variation letter for BPPF. Employment BPPFF update. War memorial grant. Election of Vice Chair	
23/19	Date of next meeting – Monday 12 th June at 7.30pm	

The meeting closed at 8.45pm.

Signed

Date