

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 12th December 2022 at Barrow Village Hall

2022

Meeting started 7.30pm

Present	Cllr Paul Rossington (Chair)(PR) Cllr John Okell(JO) Cllr Katie Jones (KJ) Clerk Tracey Whitlow (TW)	Cllr Janet Walsh (JW) Cllr Louise Martland (LM) Cllr Julia Tillotson (JT)	
22/087	Apologies for Absence were received from: Cllr Andy Porter		
22/087	Declarations of Members' Interests Cllr John Okell - BPPFF		
22/088	Public Participation – No members of the public were present		
22/089	Approval of Minutes The circulated minutes of the Parish Council meeting on 8 th November 2022 were approved & signed by the Chair		
22/090	Correspondence The Parish Council would like to thank Marjorie Rigby for the knitted angel for the Christmas Tree		
22/091	Planning 21/03493/FUL – Land at long Green Barrow The Parish Council agreed they have no comment		
22/092	Accounts Cllr Rossington has been managing the accounts in the absence of a clerk. (1) November cashbook/Out-turn approved (2) Received £23 from footpath committee (3) November payroll approved (4) Payment to Water £16.03 (5) Refund to Cllr Porter – Christmas tree lights £228.23		
22/093	Budget 2023/2024 The budget was discussed, PC to have further discussions in January before setting the budget for 2023/2024. Cllr Rossington and the clerk to work on the budget for the January meeting		TW PR
22/094	Asset Maintenance and Register (1) Hedges & Verges – The hedges have been cut (2) Grass verges- wild flower planting – The verges require seeding, now is the wrong time of the year to do this, clerk to add to the agenda for March. (3) Jubilee Footpath Maintenance – This has been stirmed. There followed a discussion on the upkeep of Norman's Wood it was resolved that it should be strimmed in July.		TW

	<p>(4) Tree Maintenance Work Update– Cllr Rossington has emailed Grenacre to confirm that he/they carry on with the maintenance but is still awaiting a response. It was resolved that the saplings should also be cut back. Cllr Rossington to follow up.</p> <p>(5) Fire safety -Smoke/Fire Alarm Checks – Cllr Jones confirmed she is still awaiting a response from emails requesting quotes for an annual maintenance contract. To follow up</p>	<p>PR</p> <p>KJ</p>
22/095	<p>Working Groups & Sub Committees - updates</p> <p>(1) BPPFF – It was resolved to try to organise a joint meeting with BPPFF and the PC to discuss village plans for the Kings Coronation. Meeting to include discussion on ways to raise funds to cover the expense of the event. The playground was discussed with the possibility of adding all-inclusive equipment</p> <p>(2) Footpaths – Resolved to set up an email account for the footpath committee Cllr Rossington to set this up</p> <p>(3) Flooding Working Group/Community Resilience Planning – Cllr Porter has met with Cheshire Wildlife Trust and Environmental Agency. A proposal will now be prepared by CWT in consultation with the EA. Once completed this can be discussed with all the landowners involved and hopefully get a basis to move forward with a plan. Finance as always will be an issue, but there are apparently various sources of funding, and he gained the impression that the project may be looked on favourably due to the S19 Report conclusions</p>	PR
22/096	<p>Pavilion & Playing Field –</p> <p>(1) Tree and Shrub Planting – Silver birch trees have been offered, but unfortunately due to their root structure they would not be acceptable for this location. Resolved that evergreen shrubs are required possibly Yew or Skimmia. Resolved to spend up to £100 at a local garden centre on these.</p> <p>(2) Entrance Work – Cllr Rossington to chase CWAC for specification for disabled access ramp. Cllr Jones to ask a tradesman to see if he could offer any assistance</p> <p>(3) Pavilion Lighting – PC are still waiting for Ward Councillor grant money to come in before this can be actioned</p>	<p>JW</p> <p>JT</p> <p>KC</p>
22/097	IT Systems – File sharing – Cllr Martland to investigate the possibility of file sharing via google drive or dropbox	
22/098	Policies – Health & Safety- Resolved to adopt the new Health & Safety policy that has been circulated. This is also to be forwarded to BPPFF	
22/099	File Storage – The Parish Council would like to thank Mrs Ella Sutton for the donation of a lockable filing cabinet. This will now be available for storage of paperwork in The Pavilion. A license to be written up for the PC to access the Pavilion for use of the filing cabinet.	
22/100	Neighbourhood Development Plan – Update The planned delivery of a letter to each household will now go ahead in January	
22/101	Date of next meeting – Monday 9 th January at 7.30pm	

The meeting closed at 9.20 pm

Signed

Date