

**BARROW PARISH COUNCIL**  
**Minutes of Barrow Parish Council meeting held on**  
**Monday 19<sup>th</sup> May 2025 at Barrow Village Hall**

**2025**

**Meeting started 7.30pm**

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
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|              | <p><b>Present:</b> Cllr Paul Rossington (PR) (Chair), Cllr Julia Tillotson (JT), Cllr D Cunningham (DC) Cllr David Rimell (DR) Cllr John Okell</p> <p><b>In attendance:</b> T Whitlow – clerk (TW)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>25/01</b> | <p><b>Apologies for Absence were received from:</b></p> <p>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>25/02</b> | <p><b>Declarations of Members' Interests:</b></p> <p>Cllr Dave Cunningham - position of caretaker and BPPFF, as his wife is Pavilion manager.</p> <p><b>Resolved</b> - dispensation from DC declaring an interest in the BPPFF unless staffing were to be discussed, until 31.03.26</p> <p>JO declared an interest in planning application 25/01286/LDC</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <b>25/03</b> | <p><b>Approval of Minutes:</b></p> <p>The minutes of the Parish Council meeting on 14 April 2025 were approved and signed by the Chair.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <b>25/04</b> | <p><b>Public Participation:</b></p> <p>No MOP present</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <b>25/05</b> | <p><b>Matters Arising: (unless an agenda item)</b></p> <p><b>VE Day celebrations:</b> PC previously resolved support The Barrow Day Team for funding up to £300. Invoices received for £176.66. To be refunded.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>25/06</b> | <p><b>Planning:</b></p> <p><b>Planning applications received since the last meeting:</b></p> <p><b>25/01286/LDC The Croft Station Lane Barrow Chester</b></p> <p>Proposal: Lawful development certificate to establish the existing commercial use of chalet building. JO left the meeting. <b>Resolved</b> no comment</p> <p><b>Planning decisions notified since last meeting:</b></p> <p><b>24/03582/FUL Land At Grange Woods Morley Lane Dunham On The Hill Chester Proposal:</b> Creation of five wildlife ponds and re-instatement of ditch. <b>Approved May 2025</b></p> <p><b>25/00320/FUL 20 Manor Park Barrow Proposal:</b> Redesign of existing front dormer and front elevation. Render to front elevation. <b>Approved May 2025</b></p> <p><b>24/03061/FUL The Foxcote Station Lane Barrow Proposal:</b> Conversion to residential. <b>Approved</b></p> |  |
| <b>25/07</b> | <p><b>Accounts /Finance:</b></p> <ol style="list-style-type: none"> <li>1. Cashbook 30.04.25 approved &amp; signed</li> <li>2. Bank reconciliation 30.04.25 approved &amp; signed. See Appendix 1</li> <li>3. <b>Monies received &amp; payments ratified/approved</b><br/>See Appendix 2</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>25/08</b> | <p><b>Clerks Report:</b></p> <p><b>Website</b> –is not that user friendly for MOP's, possibly not compliant – It is legal requirement for a web site. There is no back up if it goes down as PC don't pay for this service. New websites are</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |

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|              | available from £450 followed by @£130 per year for all the back up and updates - the current website needs multiple updates clerk is not a website technician, so unable to do this. It runs extremely slow, effectively taking clerk more time to update. Clerk to add to next agenda.<br><b>Clerks hours:</b> up by 6 hours this month. Council agreed the overtime to be added to June payroll.                                                                                                                                                                                                                                                                | <b>TW</b>              |
| <b>25/09</b> | <b>Allotment Fences:</b><br>The ownership of the fence surrounding the allotments has not been verified. Deferred until next month.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |
| <b>25/10</b> | <b>Parish Phone Boxes:</b><br>1. Clerk has received notification that the phone boxes on Irons Lane & Barrow Lane are to be removed as not been used in over 12 months. The PC have the option to purchase.<br><b>Resolved</b> that the PC do not want to purchase either, which would increase costs for maintenance. JT to ask village groups if they are interested in adopting the red box on Irons Lane.<br>2. Foxcote phone box-clerk requested to obtain quotes for refurbishment.                                                                                                                                                                         | <b>TW</b>              |
| <b>25/11</b> | <b>Quotes for the Pavilion entrance:</b><br>2 quotes (redacted of names) received were reviewed by the PC.<br>The clerk has tried unsuccessfully to obtain a third quote. <b>Resolved</b> to suspend standing orders and review the 2 quotes.<br>Following discussion <b>Resolved</b> to award the contract to A Worrall & Son. TW to contact them.                                                                                                                                                                                                                                                                                                               | <b>TW</b>              |
| <b>25/12</b> | <b>Highways:</b><br><b>Highway reports:</b> Some pothole repairs have been carried out throughout the village.<br>The road closure for the water mains work is causing difficulties, but the work needs to be carried out.<br><b>Verge maintenance:</b> TW to contact contractor for quotes on verge maintenance throughout the 30mph zone in the centre of the village.                                                                                                                                                                                                                                                                                          | <b>AP</b>              |
| <b>25/13</b> | <b>Working Groups &amp; Sub Committees – updates:</b><br><b>Flood Group:</b> No report.<br><b>Footpaths Committee:</b> no report received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                        |
| <b>25/14</b> | <b>BPPFF – update:</b><br>1. <b>To receive an update from the BPPFF:</b> Fundraising is about to start for the redevelopment of the playground.<br>2. <b>To review the Pavilion Fixtures &amp; Fittings:</b> Pavilion manager has sold one of the fridges. £700 deposited in the PC account. The others are advertised.<br>3. <b>Outside Lights:</b> Pavilion manager is waiting for a contractor to come back with costings. TW to chase and request a 2 <sup>nd</sup> contractor quote, depending on the amount.<br>4. <b>Creation of Sensory Garden:</b> Discussed, further discussions required with costs.<br>5. TW has asked waterplus to replace the meter |                        |
| <b>25/15</b> | <b>Neighbourhood Development Plan:</b><br>Consultation has now ended. JT is gathering the information to analyse.<br>TW has completed the end of year grant paperwork. A balance of £96.53 has been repaid.                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>JT</b><br><b>TW</b> |
| <b>25/16</b> | <b>Items for Next Meeting:</b> Pavilion entrance works. Pavilion Lights. Allotment fences. Annual AGAR. Phone box refurb quotes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| <b>25/17</b> | <b>Date of next meeting:</b> Monday 9 <sup>th</sup> June 2025 at 7.30pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |

The meeting closed at 8.50pm

Signed

Date

#### Appendix1

|                                           |  |  |                   |
|-------------------------------------------|--|--|-------------------|
| <b>Barrow Parish Council</b>              |  |  |                   |
| <b>Bank Reconciliation as at 30.04.25</b> |  |  |                   |
| <b>Prepared by T Whitlow - Clerk</b>      |  |  |                   |
| <b>Presented 19.05.25</b>                 |  |  |                   |
|                                           |  |  |                   |
| <b>BANK RECONCILIATION</b>                |  |  |                   |
| Barclays Current Account                  |  |  | £1,472.05         |
| Deposit Account                           |  |  | £61,604.90        |
| Less Uncleared Cheques                    |  |  |                   |
| TOTAL                                     |  |  | <b>£63,076.95</b> |
|                                           |  |  |                   |
| <b>CASH BOOK RECONCILIATION</b>           |  |  |                   |
| B/F Barclays Current Account              |  |  | £1,337.75         |
| B/F Barclays Deposit Account              |  |  | £37,104.90        |
| Total B/F 01/04/25                        |  |  | <b>£38,442.65</b> |
| Receipts to date                          |  |  | £28,140.00        |
| Expenditure to date                       |  |  | £3,505.70         |
| Balance                                   |  |  | <b>£63,076.95</b> |
|                                           |  |  |                   |

#### Appendix 2

|                                                              |  |                   |
|--------------------------------------------------------------|--|-------------------|
| <b>Barrow Parish Council Receipts &amp; Payment Schedule</b> |  |                   |
|                                                              |  |                   |
| <b>Meeting date: 19/05/25</b>                                |  |                   |
|                                                              |  |                   |
| <b><u>Receipts since the last meeting:</u></b>               |  |                   |
| Precept                                                      |  | £28,000.00        |
| Allotment receipts - cash                                    |  | £204.00           |
| Allotments receipts - cheques                                |  | £68.00            |
| Sale of freezer from Pavilion                                |  | £700.00           |
|                                                              |  |                   |
|                                                              |  | <b>£28,972.00</b> |
| <b><u>Payments ratified/for approval:</u></b>                |  |                   |
| R Dee Fire                                                   |  | £272.40           |
| R Autela                                                     |  | £94.56            |
| R ChALC                                                      |  | £308.10           |
| R Frodsham Tree Solution                                     |  | £756.00           |
| R Barrow village Hall                                        |  | £36.00            |
| R T Whitlow refund SLCC course                               |  | £144.00           |
| R Total Payroll mth 1 (3 employee's)                         |  | £1,126.00         |
| R Groundwork UK -NDP grant repay                             |  | £96.53            |
| A Marrs Landscaping                                          |  | £300.00           |
| A Barrow Day Team                                            |  | £176.66           |
|                                                              |  |                   |
|                                                              |  | <b>£3,310.25</b>  |