

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 14th July 2025 at Barrow Village Hall

2025-26

Meeting started 7.30pm

	Present: Cllr Paul Rossington (PR) (Chair), Cllr Julia Tillotson (JT), Cllr D Cunningham (DC) Cllr D Rimell (DR) In attendance: T Whitlow – Clerk (TW)	
25/40	Apologies for Absence were received from: None	
25/41	Declarations of Members’ Interests: None	
25/42	Approval of Minutes: The minutes of the Parish Council meeting on 9 June 2025 were approved and signed by the Chair.	
25/43	Public Participation: No MOP’s present.	
25/44	Matters Arising: (unless an agenda item) None.	
25/45	Co-option: No MOP’s have come forward to fill the current vacancies. PR to add item to the Church magazine for August. TW to add further for September. It is becoming important that the PC have new councillors, as with low numbers meeting may not be able to take place due to being non-quorate if councillors are unable to attend.	PR TW
25/46	Planning: Planning applications received since the last meeting: 25/01514/LBC 6 Barrow Hall Farm Barrow Chester Cheshire CH3 7JH Proposal: Replacement of two existing single glazed softwood doors. Resolved – no objection 25/02068/CAT The Spinney Village Road Barrow Chester CH3 7JH Proposal: Holly - Reduce height to level of Beech Hedge (circa 4m). Cherry - Crown lift and prune out straggling branches by 2m. 3x Oak trees - Remove deadwood. Resolved- no objection. Planning decisions notified since last meeting: None	
25/47	Accounts /Finance: 1. Bank reconciliation at 30.06.25 approved & signed. See Appendix 1 2. Monies received & payments ratified/approved See Appendix 2 3. Q1 cashbook- budget review. Reviewed, no significant variances noted. Cash Book signed.	
25/48	Clerks Report: VAT submitted has not yet been paid to the bank. TW has attempted to chase, but due to long wait with HMRC was not successful. To follow up. 2025-6 practitioners guide recommends IT, biodiversity & Internet banking policies. Will be created over the summer, ready for full policy review in September.	TW TW

	Pavilion water account is again in a muddle, due to 2 separate accounts. DC to attempt to get a meter reading to enable one account to be closed. TW to follow up.	TW DC
25/49	Allotment Fences: TW has requested quotes for the fencing but not received at date of meeting. TW to follow up	TW
25/50	Parish Phone Boxes: Quote received. Phone box requires extensive work. Resolved to suspend Financial Regs 5.9, as unable to find contractors for the work. Resolved to accept the quote of £1000 plus paint & glass of estimated figure of £150-225. TW to instruct Rock Graphics to carry out the work.	TW
25/51	Highways: Highway issues. Road closures are still causing problems in the parish for work to the water mains. Residents encouraged to use the CWAC report it app for potholes and overgrown hedges. New Highways Initiative: Ward councillor has forwarded information on a new initiative aimed at PC's sending in information on small items for remedial work. (Approx 1-1.5 days work for each parish) Councillors to send TW information for submitting by 24.07.25	
25/52	Working Groups & Sub Committees – updates: Flood Group: DC to have a handover meeting with former councillor covering the flood group. Footpaths Committee: No meetings held.	
25/53	BPPFF – update: 1. To receive an update from the BPPFF: JO not present for any update. 2. Outside Lights: Contractor is unable to quote. Work was never completed properly by previous contractor, which is why the lights wont work. Work would mean digging up part of the driveway. Too late to take this further with the previous contractor. Pavilion Manager & DC have installed solar lights on the bollards to prevent people walking into them. To review this in 12 months	
25/54	Neighbourhood Development Plan: JT has analysed the responses. The working group are writing policies and gathering further information before presenting to CWAC. JT to send TW further information for inclusion on the website.	JT
25/55	Website: JKE Web Design has been engaged to build a new website. TW has given all information required at this stage. Once completed information will be circulated to council before it is signed off.	TW
25/56	Tree Survey: 3-yearly tree survey is due for the playing fields and Normans Wood. TW has requested quotes from 3 companies, only one has responded. TW to contact another tree surgeon, if no quote forthcoming or more expensive Resolved to accept the one quote received, on grounds of H&S, at a cost of £975 including the full report. TW to instruct contractor based on the lowest quote.	TW
25/57	Items for Next Meeting: Website. Policy review.	
25/58	Date of next meeting: Monday 8 th September 2025 at 7.30pm	

Appendix 1

BANK TO CASHBOOK RECONCILIATION		
<u>BANK</u>		
Barclays Current Account		£1,523.77
Deposit Account		£60,778.96
Uncleared Items		0.00
TOTAL		<u>£62,302.73</u>
<u>CASH BOOK</u>		
B/F Barclays Current Account		£1,337.75
B/F Barclays Deposit Account		<u>£37,104.90</u>
Total B/F 01/04/25		<u>£38,442.65</u>
Receipts to date		£30,730.06
Expenditure to date		<u>£6,869.98</u>
BALANCE		<u>£62,302.73</u>

Appendix 2

Barrow Parish Council Receipts & Payment Schedule		
	Meeting date:	14/07/2025
	<u>Receipts since the last meeting:</u>	
	Bank Interest	£174.06
	Footpath book sales	£28.00
		<u>£202.06</u>
	<u>Payments ratified/for approval:</u>	
	R June payroll	£1,103.50
	R Refund MOP - Plants	£15.00
	R ICO -Annual payment (DD)	£47.00
	A Clerks Expenses May -June	£79.02
	A JKE web design - deposit	£112.00
	A Village Hall - room hire	£60.00
	R TST - domain name (.org)	£33.60
		<u>£1,450.12</u>

The meeting closed at 8.40pm

Signed:

Date: