

BARROW PARISH COUNCIL
Minutes of Barrow Parish Council meeting held on
Monday 14th April 2025 at Barrow Village Hall

2024

Meeting started 7.30pm

	Present: Cllr Paul Rossington (PR) (Chair), Cllr Andy Porter (Vice Chair) (AP), Cllr Julia Tillotson (JT), Cllr D Cunningham (DC) Cllr David Rimell (DR) In attendance: T Whitlow – clerk (TW) 1 Member of the Public (MOP)	
24/184	Apologies for Absence were received from:	
24/185	Declarations of Members’ Interests: Cllr Dave Cunningham - position of caretaker and BPPFF, as his wife is Pavilion manager.	
24/186	Approval of Minutes: The minutes of the Parish Council meeting on 10 March 2025 were approved and signed by the Chair.	
24/187	Public Participation: MOP made enquiries about future building plots, as identified in the NDP. JT as the councillor running the NDP answered the queries, whilst also explaining that the NDP was far from finalised.	
24/188	Matters Arising: (unless an agenda item) VE Day celebrations: PC previously resolved not to organise an event, but would support a community group doing so. The Barrow Day Team have approached the PC for funding. The PC will cover their costs up to £300.	
24/189	Planning: Planning applications received since the last meeting: 25/01127/TPO St Bartholome’s Church Barrow Lane Barrow Chester CH3 7HW - No. 7 MIXED. No. 5 YEW. No. 6 CEDAR. No. 7 CEDAR - works to trees as detailed in Tree Report due to repairs to historic stone church boundary retaining wall where trees sit above the wall and are contributing to damage and structural failure of the historic retaining wall. Reviewed. Resolved – No comment. Planning decisions notified since last meeting: No decisions notified from LPA	
24/190	Correspondence: (unless an agenda item) None not already responded to or circulated to council.	
24/191	Accounts /Finance: - Cashbook 31.03.25 approved & signed - Bank reconciliation 31.03.25 approved & signed Monies received: BPPFF refund £246.24 Barclays - Interest £152.40 Allotment rent (bank payments) £112.00 Footpath committee £28.00 Payments ratified/approved Refund TW defib battery at the School £360.00	

	Barrowmore social club £250.00 Refund MOP NDP £37.80 Castle water £295.49 Refund MOP defib pads £82.80 refund MOP NDP £30.56 refund MOP NDP £248.11 refund TW defib battery at the Foxcote £246.20 payroll £811.60 Ross Electricity £500.00 CNB Housing £624.00 Barrow news Grant £500.00 Refund MOP lights for Pavilion £43.99 Village hall £60.00 Dee fire £272.40 Refund MOP village website hosting £67.20 Frodsham Tree Solution £726.00 Autela payroll services £94.56 5. Ear Marked Reserves: Reviewed and approved. (Appendix A)	
24/192	Clerks Report: Precept received. Year end nearly complete. Noted on replacing the defib battery at the Foxcote that phone box is poor state of repair. It belongs to the PC. Put on next agenda and will endeavour to gather quotes quote for painting Invoice for the ILCA training to be paid to clerk who will refund the other PC's contributions. The circuit – TW now has access to both the defibs for updates, as does PR. Tree survey due this year. I will get quotes ready for next month. Practitioners Guide – JPAG have been amended to SAPPP. (Smaller Authorities Proper Practice Panel). Several changes including IT policy by end of year- push on .gov.uk domains which may impact the PC, TW to look further into this.– chair can no longer act as clerk/RFO in their absence. Overtime of 9 hours. Approved by the council. Hours to be added to the May payroll. Extra hours for the Pavilion discussed. TW was asked to monitor this and add as an agenda item next month.	TW TW TW
24/193	Allotment Fences: The ownership of the fence surrounding the allotments was discussed, following correspondence from the allotment committee regarding the current state of dis-repair of the fences. To date the ownership has not been established, JT & TW to search the document files held elsewhere, before the next meeting. PR to obtain land registry documents.	TW JT PR
24/194	Community Speed Watch: Following discussions with the PCSO in February, a community speed watch was discussed. Equipment costs @ £200. It does not record data. Volunteers must record this themselves and forward to the PCSO. Resolved not to purchase or to set up a volunteer group. DC to make further enquiries into a more expensive, but data collecting alternative.	DC
24/195	Pavilion Caretaker Position: The caretaker position has been filled. The new caretaker took up his position on 01.04.25. 12 month contract signed.	

24/196	Quotes for the Pavilion entrance: TW has received the second quote for the Pavilion entrance this evening. To forward to council and contact the other contractor for confirmation of quote due to being several months old.	
24/197	Highways: Highway reports: Although not highway the fence on the Millennium footpath was discussed as in a poor state. AP to contact J Marrs for a quote to re-instate. Verge maintenance: JO not present to supply any information.	AP
24/198	Working Groups & Sub Committees – updates: Flood Group: No report. Footpaths Committee: Committee meeting tonight.	
24/199	BPPFF – update: To receive an update from the BPPFF: JO not present to give an update. To review the Pavilion Fixtures & Fittings: Pavilion manager has requested the removal of the large fridges & freezers that are not used. Discussed. Resolved for the Pavilion committee to sell the items, but the proceeds do belong to the PC. Creation of a Memorial Garden for passed volunteers: Discussed, further discussions required with costs. Removal of Tree on the Bowling Green. The rotten tree on the perimeter of the bowling green has been removed. Invoice received from Frodsham Tree Solutions of £726.00. The bowling club have informed TW that this has left a hole in the hedge. PC Resolved not to get involved, this is a matter for the bowling club & the BPPFF. Fence around the playground and Public Space Protection Order (PSPO) Pavilion manager has been in contact with TW regarding the fence around the playground. All fences around a playground bring in a PSPO, this means no dogs are allowed on the playground area, and any dogs on the remaining area are required by law to be on a lead of no more than 2 meter. Public are politely reminded to clear any dog mess. New signage to be discussed. - DC asked that TW contact the water company to have a new meter fitted, as reading it is almost impossible & a H&S issue.	JO TW TW TW TW
24/200	Neighbourhood Development Plan: The survey has now gone out to residents. TW to add to the website. TW to complete the end of year grant paperwork and return any unspent monies.	TW TW
24/201	Items for Next Meeting: Pavilion entrance works. Pavilion Lights. Allotment fences. Annual Parish Meeting, Annual Meeting of the Parish Council.	
24/202	Date of next meeting: Monday 19th May 2025 at 7.30pm following the APM & AMPC	

The meeting closed at 9.10 pm

Signed

Date

Appendix1

BARROW PARISH COUNCIL														01.04.25
Ear Marked Reserves (over budget items)														
	War Mem	Footpaths	Elections	Training	Allotments	Defib	NDP	Pavilion	Computer	Tree inspec	Flood	Notice board	Total	
B/F 01.04.24	£3,329.00	£625.00	£569.00	£350.00	£120.00	£200.00	£500.00	£6,547.00	£175.00	£1,500.00	£0.00	£100.00		
Budget bal 31.03.25	£100.00	£234.00	£100.00	£175.00	£400.00	£200.00	£500.00	£13,453.00	£175.00	£500.00	£500.00	£1,350.00		
B/F 01.04.25	£3,429.00	£859.00	£669.00	£525.00	£520.00	£0.00	£0.00	£20,000.00	£350.00	£2,000.00	£500.00	£1,450.00	£30,302.00	