

# GREAT BARROW PARISH COUNCIL MEETING

Tuesday 10<sup>th</sup> September 2019 at 7.30pm, at Barrow Village Hall.

## MINUTES

**PRESENT:** Cllr M Moulstone - Chairperson  
Cllr S Harley Cllr T Johnson

**CLERK:** Mrs T Ryall-Harvey  
Members of the public: 4

**APOLOGIES** - Apologies were received from Cllr E Johnson, Cllr M Parker (CWaC) and Cllr G Heatley (CWaC) due to other commitments and Cllr J Owen due to family illness.

**DECLARATION OF INTERESTS** - No new declarations of interest and no dispensations sought.

### MINUTES

**RESOLVED 19/066** that the Chairman signs, as a correct record the circulated minutes of the Parish Council meetings held on the 9<sup>th</sup> July, 2019 and 13<sup>th</sup> July, 2019.

### PUBLIC PARTICIPATION

June Minutes – concern was raised by a member of the public with regards to the details within the expenditure summary that appeared on the June minutes, they would like to see better explanations with regards to spending in future for accountability.

A51 Public Meeting – It was noted that two public consultations had taken place recently with regards to the changes to the A51 between Vicars Cross and Tarvin roundabout, clarification was sought to whether further consultation directly with Parish Councils would be sought.

Heath Lane '20'mph sign – the visibility of this sign is poor, it was also mentioned that further repeater signs may be useful at keep points throughout the village.

Milton Brook - concern was raised over the new road 'farm track' that has been installed at Milton Brook and the lack of planning permission for this.

### ACCOUNTS

**RESOLVED 19/067** – that the Council accept the accounts and payments of the Cash Book as circulated at the meeting.

**RESOLVED 19/068** – that the Council accept the income received since the last meeting of:-  
£12 – from allotments

£5,193 – from the National Lottery Grant

**RESOLVED 19/069** - that the Council accept the following invoices for payment that had been received since the last meeting: -

|                         |   |         |
|-------------------------|---|---------|
| County Loos             | Portaloo on Playing Field Monthly Rental    | £142.56 |
| County Loos             | Portaloo on Playing Field Monthly Rental    | £116.16 |
| Parkinson's Partnership | Claiming VAT Advice for rebuild of Pavilion | £500.00 |
| Clerk's Salary          | Tax Point 5                                 | £512.15 |
| Clerk's Salary          | Tax Point 6                                 | £343.72 |
| Clerk's Expenses        |   | £214.98 |
| Waterplus               | Water Supply to Allotment                   | £33.20  |
| Thomas Spruce           | Strimming of Footpaths                      | £350.00 |
| Thomas Spruce           | Grass cutting on Barrow Playing Field       | £400.00 |
| Thomas Spruce           | Grass cutting on Barrow Playing Field       | £320.00 |
| CWaC                    | Election Recharges                          | £181.00 |

|                  |   |         |
|------------------|---|---------|
| Campagna Limited | Building Regulations Agent for Pavilion build | £594.00 |
| Autela Payroll   | Q2 Payroll                                    | £53.30  |
| HMRC             | Q2 Payment                                    | £304.60 |
| Trevor Roberts   | Plants for Planter by Bus Stop                | £8.55   |

The Parish Council requested that their thanks be recorded to Bob, Janet and Trevor for the upkeep of the planters in Barrow Village.

Banking it was confirmed that the Unity Trust bank account had now been closed.

#### Clerk's Salary and Hours

**RESOLVED 19/070** the additional 17 hours for July undertaken by Clerk was approved for paying.

Review of 1/2 Yearly Accounts Position – the Clerk presented the meeting with the current position together with a full breakdown of budget and expenditure expected to date for the Pavilion and Playfield Project, this highlighted the predicted overspend for the year of £10,400. **RESOLVED 19/071** that grants and additional monies should continue to be sought for this however if not found by the end of the project then it was agreed money could be taken from reserves to cover this.

Hedge-cutting – **RESOLVED 19/072** that the quote received from C. R. Law of £250 + VAT for the cutting of the hedges around Barrow be accepted and the work undertaken as soon as possible.

#### **PLANNING**

The council noted the Planning Register as circulated at the meeting.

Planning applications that had been received since the last meeting were discussed:-

19/02757/S73 – The Molins – removal of condition – this was supported

19/02791/FUL – The Dairy House – single story extension and detached garage – no objection

19/02996/CAT – The Nook – Reduction of height of trees – no objection

19/02891/CAT – Fairford – Felling of tree – no objection

19/03150/106 – Hunters Gate - Discharge of Section 15 – this was supported

19/03175/FUL - The Cottage - Single storey side extension, first floor rear replacement extension, conversion of outbuilding - no objections

#### **REPORTS FROM VILLAGE COMMITTEES AND GROUPS**

##### Barrow Parish Playing Field Committee

Insurance for the Playing Field has run out, however the field itself had been insured by the Parish Council through their insurance policy. It was **RESOLVED 19/073** that once the Pavilion had been made water tight and handed over by Steel Force then this should be added to the Parish Council insurance.

A letter was received from the Great Barrow Community Shop Ltd to request authorisation to erect two signs in the village to indicate where the shop is. This request was supported.

Following a fortnightly inspection of the Playing Field equipment it was reported that a Stepping Pod required immediate replacement. It was **RESOLVED 19/074** that this be paid for by the Parish Council until the BPPFF funds had been transferred to the new committee.

It was reported that recently dogs had been seen on the Playing Field. It was confirmed that no dogs were allowed on the playing field, however the Parish Council may look to change this in the future once the Community Shop is opened on the site.

It was reported that the gate opening into Lampits Lane did not close properly and a stake should be put in to stop the gate opening too far.

ROSPA Equipment Inspection Training – it was requested that a volunteer be sought to undertake the next available ROSPA training in Telford to enable them to undertake playground inspections on a fortnightly basis and prepare a report to the BPPFF for consideration. An article should be put in the Barrow News.

A suggestion was made to keep the soil that had been cleared from the current building site and a mound be created and grassed with the future option to either install a slide or bury a drainage pipe in the mound to enhance the current play equipment. It was agreed that this should be done.

It was reported that the football clubs will be using the facilities whilst work was being undertaken and that they had been told that the Parish Council could not guarantee 100% that they would be able to get access throughout the season as depending on what stage the building was at for health and safety reason the field may need to be closed. It was also reported that the pitch would be being moved by 2 meters to accommodate the new entrance. It was also agreed that the football rates would remain the same this year but an increase would be sought in 2020 once the new facilities on the Playing Field were open.

#### Footpath Committee

It was reported that a brief meeting had recently taken place with the Footpath Committee and that Ferma Lane and Footpath 5 had been cut by CWaC which was welcomed.

#### Police

Concern was raised with regards to the speed that people were travelling through Barrow at peak times and it was suggested that the PCSO be requested to attend the next Parish Council meeting.

Barrowmore - No issues were raised.

#### Allotments

Two representatives of the Allotment Committee attended the Parish Council meeting to represent the Allotment Association. They thanked the Parish Council for the replacement gate and Cllr Moulstone for installing it. They reported that they were encouraging people to reduce the size of their allotment if they were not able to maintain it., therefore some allotments had been split in half. They currently charge £24.00 per allotment and there are 12 allotments in total. There is no waiting list and no empty allotments currently. With the installation of the shed last year, they have now got a lawn mower and a rota for people to cut the grass, which is helping keep the allotments tidy. They reported that they would shortly be organising a working party to remove the nettles and plant a wild flower section, the inside hedges were cut by Mr Smith, and the outside and top of the hedges were cut by the Parish Council.

Fees for allotments were discussed and it was agreed that from April 2020 these would increase by £2 per allotment with inflationary increased year on year following this. All money needed to be received in to the Parish Council by May 2020.

NDP

No update was provided to the meeting.

**NEW PAVILION**

VAT Position – A report was received from Steve Parkinson who had been commissioned to review the Parish Council’s position and provide support to ensure the VAT could be recovered this year for the project. The Parish Council reviewed this report and **RESOLVED 19/075** that the best way to reclaim VAT was using the seven year rule which was one of the recommendations within the report.

Rowlinson’s Solicitors – land registry information had now been received by Rowlinson’s and the clerk undertook to chase draft leases.

**FINANCIAL REGULATIONS**

Draft Financial Regulations were received from NALC, some of these were felt not to be appropriate to this Parish Council, therefore it was agreed that Cllr E Johnson review these and amend in-line with the Parish Council’s needs and bring to next meeting for adoption.

**CWaC**

Planning Policy – it was noted that Cheshire West and Chester had adopted in July their Local Plan (Part 2).

Enforcement Policy Consultation – it was agreed that the Parish Council wished to respond to this consultation and a working group be organised to undertake this.

**BARROW FIREWORK EVENT – 5<sup>TH</sup> NOVEMBER**

It was agreed that a firework only display on the Playing Field this year would be organised to coincide with the opening of the Pavilion (the shop may not be open at this point).

**STANDING CONSIDERATION OF HIGHWAYS MATTERS**

No highways matters were raised at the meeting.

**ITEMS FOR INFORMATION FOR NEXT MEETING**

- Further discussion regarding Fireworks on Playing Field
- Christmas Trees – pump and Long Looms
- Enforcement Policy Consultation

The meeting closed at 9.25pm

The next meeting takes place on Tuesday 8<sup>th</sup> October, 2019

Signed:..... Dated:.....